

BERKELEY UNIFIED SCHOOL DISTRICT

ADOPTED MINUTES

Page 1

MINUTES, REGULAR MEETING

Wednesday, October 3, 2001

District Administrative Offices

Board Meeting Room

2134 Martin Luther King Jr. Way

Berkeley, CA 94704-1180

CALL TO ORDER

President Doran Called the Meeting to Order at 6:00 p.m.

1. **BOARD ROLL CALL:**

MEMBERS PRESENT:

President Terry S. Doran
Vice President Shirley Issel
Director Joaquin J. Rivera
Director Ted Schultz
Director John T. Selawsky
Student Director Sarena M. Chandler*

Administration: Superintendent Michele Lawrence, Secretary

2. Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

No one addressed the Board at this time.

3. **Recess to Closed Session – Board Conference Room**

- a. Conference with Legal Counsel—Existing Litigation (Government Code Section 54956.9(a)
 Service of Process Existing Settlement Negotiations
- b. Collective Bargaining (Government Code Section 3549.1(d)
- c. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- d. Public Employment and Appointments (Government Code Section 54957)

RECONVENE IN PUBLIC SESSION

The Board returned to Public Session at 7:45 p.m.

*The Student Director does not attend Closed Session.

REPORT OF ACTION TAKEN IN CLOSED SESSION

President Doran stated that there was nothing to report from Closed Session.

Motion: Directors Selawsky/Rivera and approved unanimously on voice vote:

That the agenda is approved as printed.

PUBLIC TESTIMONY

Four students from Youth Together addressed the Board.

Ms. Kalina Rose, Ms. Stephanie Allen, Mr. Arthur Stokes, III, Mr. Mark Coplan, Mr. Michael Miller, Ms. Beebo Turman and Mr. Fred Lupke, addressed the Board regarding various issues.

UNION REPRESENTATIVES

Mr. Barry Fike, President, Berkeley Federation of Teachers, addressed the Board.

ADVISORY COUNCILS

Ms. Mary Reiter, Co-Chair, Berkeley Schools Excellence Project (BSEP) and Ms. Yolanda Huang, Co-Chair, Maintenance Advisory Committee, addressed the Board.

SUPERINTENDENT'S REPORT

Superintendent Lawrence introduced Ms. Suzanne McCulloch, Coordinator, Visual and Performing Arts and Mr. Greg John, Vice Principal, Willard Middle School.

BOARD MEMBERS' COMMENTS

Board Members commented regarding **International Walk to School Day**, which was October 2, 2001 and Small Learning Communities.

APPROVAL OF CONSENT CALENDAR

The Board pulled, for separate consideration, Items 5, 7, 8, 9, 10, 11, 13, and 14.

Motion: Directors Schultz/Selawsky and approved unanimously on voice vote:

That Items 6 and 12 are approved.

5. Approval of Minutes: September 19, 2001

Please see page 3 of these minutes for action on this item.

6. Approval of Personnel Report

7. Approval of Purchases in Excess of \$15,000

Please see page 4 of these minutes for action on this item.

8. Approve change order with Vicenti, Lloyd and Stutzman for school business consultant services

Please see page 5 of these minutes for action on this item.

9. Authorization to Enter into Contract for Berkeley Unified School District Safety Health and Environmental Compliance Program

Please see page 5 of these minutes for action on this item.

10. Approval of Listing of Warrants issued in August 2001

Please see page 5 of these minutes for action on this item.

11. Receive and Approve Information on the issuance of payroll warrants for Employee Services for June 2001, July 2001 and August 2001

Please see page 6 of these minutes for action on this item.

12. Approval of Resolution No. 7287: Authorization to Bid Landscape Maintenance Services for the Calendar Year (December 1, 2001-November 30, 2002)

APPROVAL OF CONSENT CALENDAR (continued)

13. Authorization to Award Required Asbestos Hazard Emergency Response Act (AHERA) Inspection to Robert Gils and Associates (RGA)

Please see page 6 of these minutes for action on this item.

14. Resolution Supporting the Berkeley City Council in making the City of Berkeley a Hate-Free Zone

Please see page 6 of these minutes for action on this item.

5. Approval of Minutes: September 19, 2001

Motion: Directors Selawsky/Issel and approved unanimously on voice vote:

That the Minutes of September 19, 2001 be approved as amended. The amendment is on page 7 under Board Requests. The sentence now reads:

Director Selawsky requested a status report on the use of identification badges and **security** at Berkeley High School, **as well as District monitoring and a report on any possible targeting of specific groups of students (i.e., Arabs, Muslims) following the September 11 attacks.**

7. Approval of Purchases in Excess of \$15,000

Motion: Directors Doran/Selawsky and approved unanimously on voice vote:

Approval of Purchases in Excess of \$15,000 as amended. The amendment is to table item #8 on page 16.

APPROVAL OF CONSENT CALENDAR (continued)

8. Approve change order with Vicenti, Lloyd and Stutzman for School Business Consultant Services

Director Selawsky asked if this is a month-to-month consultant contract?

Motion: Directors Selawsky/Doran and approved unanimously on voice vote:

That this item be approved.

9. Authorization to Enter into Contract for Berkeley Unified School District Safety Health and Environmental Compliance Program

President Doran expressed concern that there is an unplanned budgetary cost attached to this contract. Vice President Issel requested more information regarding chemical hygiene especially in the Berkeley High School laboratories. She asked if oversight/supervision and training of students and staff are included in this contract?

Superintendent Lawrence reported that the District will be reimbursed \$20,000 through mandated cost funds to help defray the cost of this contract.

Motion: Directors Rivera/Schultz and approved unanimously on voice vote:

Authorization to Enter into Contract for Berkeley Unified School District Safety Health and Environmental Compliance Program.

10. Approval of Listing of Warrants issued in August 2001

Motion: Directors Schultz/Rivera and approved unanimously on voice vote:

Approval of Listing of Warrants issued in August 2001.

APPROVAL OF CONSENT CALENDAR (continued)

11. Receive and Approve Information on the Issuance of Payroll Warrants for Employee Services for June 2001, July 2001 and August 2001

Motion: Directors Doran/Selawsky and approved unanimously on voice vote:

Approval of this item.

13. Authorization to Award Required Asbestos Hazard Emergency Response Act (AHERA) Inspection to Robert Gils and Associates (RGA)

Motion: Directors Doran/Selawsky and approved unanimously on voice vote:

That Item #13 is approved.

14. Resolution Supporting the Berkeley City Council in making the City of Berkeley a Hate-Free Zone

President Doran read the Resolution.

Motion: Directors Doran/Selawsky and approved unanimously on voice vote:

That Item #14 is approved.

DISCUSSION/INFORMATION/REPORTS

18. Facilities Department Strategic Plan

Superintendent Lawrence said a comprehensive strategic plan could become a framework on which an Annual Maintenance Plan can be developed, approved, and measured. She discussed five ideas and concepts she developed regarding a Facilities Department Strategic Plan. Mr. Lewis Jones, Manager, Facilities Planning and Mr. Gene LeFevre, Director, Maintenance, Grounds, Custodial Services, expressed their support of the proposed plan.

Superintendent Lawrence said she will solicit more input from Facilities, Maintenance and Security Advisory Committee and principals regarding the proposed plan.

Some comments from Board Members included the following:

- The Board requested that staff submit an updated list and timeline of tasks that the maintenance staff has already completed this year and the same information for the remainder of the school year.
- Board Members requested that staff submit the number of FTE's that have been hired in the Maintenance Department to date, by position, and the ultimate FTE for the Maintenance Department.
- They requested that the proposed plan be submitted on a disk and posted on the District's web page.

Superintendent Lawrence said at the next Board Meeting, she will present a specific timeline and organizational structure of the proposed Facilities Department Strategic Plan.

ADDITIONAL PUBLIC TESTIMONY

Ms. Yolanda Huang and Ms. Stephanie Allen, Co-Chairs of the Facilities Maintenance and Security Advisory Committee, addressed the Board regarding the proposed Facilities Strategic Plan.

At this time, President Doran made the following announcements:

- The next Board of Education meetings will be held Wednesday, October 17, 2001, Wednesday, November 14, 2001 and Wednesday, December 5, 2001.
- He congratulated Ms. Thelette A. Bennett, Vice Principal, Longfellow Arts & Technology Magnet Middle School, for being recognized by the BERKELEY COMMUNITY FOUNDATION. Ms. Bennett will receive an Achievement Award for an Individual. The Berkeley Community Foundation Award Dinner will be held at the Radisson Hotel on Thursday, October 25, 2001, at 6:00 p.m.

AGENDA REORDER

APPROVAL OF ACTION ITEMS

15. Accept Proposal from Modular Information Systems (MIS) Data General for replacing the existing Micro Data Computer with a Hewlett Packard Computer

Superintendent Lawrence said even though the District currently intends to transfer to QSS software using the Pleasanton Unified School District computer, the purchase of the Hewlett Packard computer will increase stability and productivity of the Business Department during the months of conversion.

Motion: Directors Rivera/Schultz and approved unanimously on voice vote:

That this item be approved.

16. Approval of Modifications to Board Policy 6146.1: Graduation Requirements/Standards of Proficiency—Second Reading

Ms. Christine Lim, Associate Superintendent, Instruction, said she incorporated the suggestions the Board made at the September 5, 2001 Board Meeting. She also met with the Berkeley High School leadership team and department chairs. Ms. Lim reported that these standards are aligned with the Education Code. She stated that this is an interim solution and staff will come back to the Board after reviewing the high school exit examinations.

Some Board Members said they would like for the District's graduation requirements to align with the University of California and California State University admissions requirements.

APPROVAL OF ACTION ITEMS (continued)

16. Approval of Modifications to Board Policy 6146.1: Graduation Requirements/Standards of Proficiency—Second Reading (continued)

Board Members requested that the term “foreign language” be changed to either “other than your native speaking language” or “a language other than English.”

Motion: Directors Rivera/Schultz and approved unanimously on voice vote:

That this item be approved, as amended.

AGENDA REORDER

DISCUSSION/INFORMATION/REPORTS

17. Disapproval of Budget—AB1200

Superintendent Lawrence distributed a letter from Ms. Sheila Jordan, Superintendent, Alameda County Office of Education, regarding the District’s budget. She highlighted two issues listed in the letter: (1) disapproval of the District’s budget; and (2) that the District may not be able to meet its financial obligations. Superintendent Lawrence and Mr. Jerry Kerr, Business Services Consultant, responded to Board questions and comments.

One of the questions that Board Members asked is if staff has a system of tracking retirees when they reach the age of 65?

AGENDA REORDER

BOARD MATTERS

19. Board Committee Appointments/Reports
- Berkeley Arts Education Steering Committee
 - Berkeley School Financing Corporation
 - Citizens Advisory Committee on Diversity
 - Citizens Budget and Finance Advisory Committee
 - Citizens Construction Program Advisory Committee
 - Facilities Maintenance and Security Advisory Committee
 - Music Program Committee
 - Peace and Justice Commission
 - Student Assignment Advisory Committee
 - Surplus Facilities Advisory Committee
 - Two-by-Two Committee
 - Youth Commission

There were no appointments/reports at this time.

BOARD REQUESTS

There were no Board Requests at this time.

ADJOURNMENT

President Doran declared the Regular Meeting of October 3, 2001, adjourned at 11:30 p.m.

APPROVED:

ATTEST:

President, Board of Education
Berkeley Unified School District

Secretary, Board of Education
Berkeley Unified School District

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