

**Berkeley Unified School District  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358**

**BOARD OF EDUCATION – MEETING AGENDA\***

Wednesday, February 21, 2007

Call to Order           The Presiding Officer will call the Meeting to Order at  
**6:00 p.m.**, recess to Closed Session at **6:05 p.m.** and reconvene  
in Public Session by **7:30 p.m.**

Roll Call

Members Present:

Joaquin Rivera, President  
John Selawsky, Vice President  
Karen Hemphill, Director  
Shirley Issel, Director  
Nancy Riddle, Director  
Mateo Aceves\*\* - Student Director

Administration:

Superintendent Michele Lawrence, Secretary  
Eric D. Smith, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational Services  
Lisa Udell, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions  
**Student Case No. 0607-30-110190**  
**Student Case No. 0506-12-080490**
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

## CALL TO ORDER

### Report Closed Session actions

Approve Agenda      Approve the Regular Meeting Agenda of  
February 21, 2007

### TEACHING AND LEARNING

Independent Study – Update on Independent Study presented by Independent Studies Coordinator Mary-Louise Newling

### PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports  
Superintendent's Report  
Board Members' Reports

### CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

### PAGE

#### General Services

1.1-C Resolution No. 07-38 Proclaiming the First Week of March 2007 As Week of the School Administrator	<u>Board Member Recommendation:</u> <b>8</b> Approve Resolution No. 07-38 Proclaiming the first week of March 2007 as Week of the School Administrator
1.2-C Resolution No. 07-40 Honoring Vice Principal Denise Brown and declaring February 15 as Denise Brown Day	<u>Staff Recommendation:</u> <b>11</b> Approve Resolution No. 07-40 Honoring Vice Principal Denise Brown and declaring February 15 as Denise Brown Day

## **Personnel Services**

2.1-C Personnel Report	<u>Staff Recommendation:</u> Approve Personnel Report No.07-03 that tracks personnel changes throughout the District	<b>14</b>
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## **Educational Services**

3.1-C Approval of Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve Overnight Field Trip requests consistent with District Policies and Instructional Programs	<b>21</b>
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3.2-C Approval of Memoranda of Understanding between Berkeley Unified School District and organizations supporting our McKinney Vento Homeless Children and Youth Program	<u>Staff Recommendation:</u> Approve Memoranda of Understanding between BUSD and community organizations	<b>23</b>
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3.3-C Approval of Budget Modifications to Grant Award for Integrating Schools and Mental Health Systems	<u>Staff Recommendation:</u> Approve the budget modifications to MOU between BUSD and the Berkeley Alliance	<b>30</b>
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## **Business Services**

4.1-C Approval of Contracts/Purchase Orders	<u>Staff Recommendation:</u> Authorize Deputy Superintendent and/or Purchasing Agent to approve contracts and purchase orders	<b>32</b>
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4.2-C Approval of Listing of Warrants issued in January 2007	<u>Staff Recommendation:</u> Approve the listing of Warrants issued in January 2007	<b>36</b>
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4.3-C Approval of Listing of Payroll Warrants issued in January 2007	<u>Staff Recommendation:</u> Approve the listing of Payroll Warrants issued in January 2007	<b>39</b>
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4.4-C Resolution No. 07-39 Approval to Advertise to Solicit Bids for the roof at Willard Middle School and Jefferson Elementary	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the roof at Willard Middle School and Jefferson Elementary	<b>41</b>
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4.5-C Approval to hire consultants to design and manage the Transportation Project	<u>Staff Recommendation:</u> Approval to hire consultants to design and manage the transportation project	<b>44</b>
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**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

**General Services**

1.1-A Elect candidates for 2007 Delegate Assembly	<u>Board Member Recommendation:</u> Elect 2007 Delegates to California Schools Boards Association (CSBA)	<b>45</b>
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**CONFERENCE ITEMS**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action by the Board.

**Personnel Services**

2.1-I Employee Evaluation Procedures and Protocol	<u>Staff Recommendation:</u> Receive report on Employee Evaluation Procedures and Protocol for Certificated and Classified staff as information	<b>55</b>
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**Educational Services**

<b>8:15 pm.</b> 3.1-I Berkeley Schools - Mental Health Partnership Strategy Plan	<u>Staff Recommendation:</u> Receive report on Berkeley Schools Mental Health Partnership Strategy Plan as information	<b>56 + under separate cover</b>
3.2-I Monthly Average Daily Attendance Reports	<u>Staff Recommendation:</u> Receive the monthly average daily attendance reports as information	<b>58</b>

3.3-I School Accountability Report Cards for 2005-06	<u>Staff Recommendation:</u> Receive the School Accountability Report Cards for 2005-06 as information	<b>61 + under separate cover</b>
3.4-I Administrative Regulation 6159 – Individualized Education Program	<u>Staff Recommendation:</u> Receive Administration Regulation 6159 – Individualized Education Program as information	<b>62</b>
3.5-I Administrative Regulation 6159.1 – Procedural Safeguards and Complaints for Special Education	<u>Staff Recommendation:</u> Receive Administration Regulation 6159.1 – Procedural Safeguards and Complaints for Special Education as information	<b>76</b>
3.6-I Preliminary 2007-08 Student Enrollment Projections	<u>Staff Recommendation:</u> Receive preliminary 2007-08 student enrollment projections as information	<b>83</b>

**Business Services**

4.1-I Maintenance and Measure BB Update	<u>Staff Recommendation:</u> Receive and accept Maintenance and Measure BB Update as information	<b>106</b>
4.2-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive and accept Facilities Plan Update as information	<b>110</b>

**EXTENDED PUBLIC TESTIMONY  
ANNOUNCEMENTS**

**Schedule of Board of Education Meetings for 2007:**

February 24 - <b>special</b>	June 27
March 14	August 22
March 28	September 5
April 11	September 19
April 25	October 10
May 9	October 24
May 23	November 14
June 6	November 28 – <b>tentative</b>
June 20	December 12 - <b>organizational</b>

**ADJOURNMENT**

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

## **MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT**

### **MISSION STATEMENT**

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

### **VISION**

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

### **PERFORMANCE GOALS**

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**