

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
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BOARD OF EDUCATION – MEETING AGENDA*

Wednesday, December 12, 2007

Call to Order The Presiding Officer will call the Meeting to Order at **6:00 p.m.**, recess to Closed Session at **6:05 p.m.** and reconvene in Public Session by **7:30 p.m.**

Roll Call

Members Present:

Joaquin Rivera, President
John Selawsky, Vice President
Karen Hemphill – **excused absence**
Shirley Issel – **excused absence**
Nancy Riddle
Rio Bauce ** - Student Director

Administration: Superintendent Michele Lawrence, Secretary
Javetta Robinson, Deputy Superintendent
Neil Smith, Assistant Superintendent of Educational Services
Lisa Udell, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions

Progress Reports:

0607-59-072792	0607-51-021292
0607-58-081492	0607-39-052695
0607-47-062192	0607-49-092893
0607-24-110190	0607-38-081694
0607-41-052492	0607-57-081492
0607-08-081493	0607-46-062294

Expulsion:

0708-05-091194

Teaching and Learning

A shift to deeper implementation: ULSS and Interventions – Cragmont Elementary School Presenters: Don Vu, principal and Tasha Anestos, literacy coach/teacher on special assignment

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Committee Report: Disaster Preparedness: Margit Roos Collins
Union Representatives’ Reports
Superintendent’s Report
Board Members’ Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

	Page
<u>General Services</u>	
1.1-C Acceptance of Gifts and Donations to the District	<u>Staff Recommendation:</u> Accept the donations and gifts to the District and request staff to extend letter of appreciation
	12
<u>Personnel Services</u>	
2.1-C Personnel Report	<u>Staff Recommendation:</u> Approve Personnel Report No. 07-20 that tracks personnel changes throughout the District
	13
2.2-C Secretarial Position at B-Tech	<u>Staff Recommendation:</u> Approve the creation of the Secretary III position at B-Tech
	25
2.3-C Approval of MOU	<u>Staff Recommendation:</u> Approve Memorandum of Understanding with Alliant International University
	26

Educational Services

3.1-C Approval of MOU	<u>Staff Recommendation:</u> Approve the MOU with M3 to provide intervention services to targeted middle school students	30
3.2-C Approval of Overnight Field Trips and Out of State Travel	<u>Staff Recommendation:</u> Approve the overnight field trips and out of state travel consistent with District policies	36
3.3-C Approval of Contract with Angela Barra	<u>Staff Recommendation:</u> Approve contract with Angela Barra to provide in classroom coaching in ELD and GLAD strategies for 2007-08	39
3.4-C Approval of CBET	<u>Staff Recommendation:</u> Approve the CBET (Community Based English Tutoring) Program Plan for 2008	40
3.5-C Approval of In Dulci Jubilo MOU	<u>Staff Recommendation:</u> Approve the MOU between BUSD and In Dulci Jubilo	45
3.6-C Administrative Software Applications (ASA) Attendance System for Berkeley Adult School	<u>Staff Recommendation:</u> Approve purchase of ASA software for Berkeley Adult School	51
3.7-C Approval to Apply for Academy Funds	<u>Staff Recommendation:</u> Approve request for AHA to apply for academy funds	59

Business Services

4.1-C Approval of Contracts/Purchase Orders for Services Contracts	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent and/or Purchasing Agent to approve contracts and purchase orders for services	61
4.2-C Approval of Listing of Warrants issued in November 2007	<u>Staff Recommendation:</u> Approve listings of warrants issued in November 2007	64

4.3-C Approval of Payroll Warrants issued in November 2007	<u>Staff Recommendation:</u> Approve listings of payroll warrants issued in November 2007	67
4.4-C Resolution No.08-27 Approval to Advertise to Solicit Bids	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the construction of the transportation facility project	69
4.5-C Resolution No. 08-25 Approval to Advertise to Solicit Bids	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the remodel of King gymnasium	71
4.6-C Resolution No.08-24 Approval to Advertise to Solicit Bids	<u>Staff Recommendation:</u> Approve advertisement to solicit bids to remodel the Jefferson Kitchen	73
4.7-C Approval of Standard Mileage Rate	<u>Staff Recommendation:</u> Approve the standard mileage rates for use of personal automobiles used for District	75
4.8-C Approval of Final Transportation payment for Pawar Transportation	<u>Staff Recommendation:</u> Approve payment in the amount of \$155,010 to Pawar Transportation	76

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

1.1-A CSBA Delegate Assembly	<u>Board Member Recommendation:</u> Approve recommendation to elect representative to CSBA Delegate Assembly	77
1.2-A Approval of Board Policy 4040	<u>Staff Recommendation:</u> Approve Board Policy 4040 – Employee Use of Technology	79
1.3-A Approval of Board Policy 6163.4	<u>Staff Recommendation:</u> Approve Board Policy 6163.4 – Student Use of Technology	82

Personnel Services

8:15 pm

Open Public Hearing on Item 2.1-A
Close Public Hearing on Item 2.1-A

2.1-A BFT, Local 1078 New Contract Proposals by the District	<u>Staff Recommendation:</u> Provide for public comment and accept the new contract proposals for negotiations from BFT	84
2.2-A Approval to Employ Teachers	<u>Staff Recommendation:</u> Approve employment of teachers on provisional internship permit	86
2.3-A Approval of Annual Declaration of Need	<u>Staff Recommendation:</u> Approve Annual Declaration of Need for Fully Qualified Educators	94

Business Services

8:30 pm

4.1-A
Approval of Certification of First Interim
Report

Staff Recommendation:
Accept the positive certification of
the First Interim Report, certifying
that the District will be able to
meet its financial obligations for
the current and subsequent two
years

**98 + under
separate cover**

4.2-A
Approval of Interpreting and Consulting
Services

Staff Recommendation:
Approve payment in the amount of
additional \$100,000 for deaf
interpreters to Interpreting
and Consulting Services

100

CONFERENCE ITEMS

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

General Services

1.1-I AR 6163.4 – Student Use of Technology	<u>Staff Recommendation:</u> Receive Administrative Regular 6163.4 as information	102
1.2-I AR 4040 – Employee Use of Technology	<u>Staff Recommendation:</u> Receive Administrative Regulation 4040 as information	105
1.3-I AR 6162.52 – High School Exit Exam	<u>Staff Recommendation:</u> Receive Administrative Regulation 6162.52 as information	108

Educational Services

3.1-I Report on Williams textbooks	<u>Staff Recommendation:</u> Receive report on status of meeting Williams requirements	119
3.2-I Report on Interdistrict Permits	<u>Staff Recommendation:</u> Receive report on Interdistrict Permits as information	120
3.3-I Update to School Governance Council Election and Diversity Report for 2007-2008	<u>Staff Recommendation:</u> Receive the update to the School Governance Council Election and Diversity Report for 2007-08 as an Organizational Performance Indicator for those schools not previously included	122
3.4-I National School Lunch Program Report	<u>Staff Recommendation:</u> Receive the National School Lunch Program Report with the numbers and percentages of student qualifying for Free and Reduced Price Lunch as information	125

Business Services

4.1-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive and accept Facilities Plan Update as information	127
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4.2-I
First Interim FY 2008 BB Financial
Update Report

Staff Recommendation:
Receive first interim 2008 BB financial
report that updates BB expenditures from
July 1, 2007 through October 31, 2007 as
information

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ADDITIONAL ACTION ITEM

Approve Minutes of November 14, 2007
Approve Minutes of November 26, 2007

**EXTENDED PUBLIC TESTIMONY
ANNOUNCEMENTS**

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA
ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**