

**Berkeley Unified School District
Longfellow Middle School
1500 Derby Street
Berkeley, CA 94703
Phone: (510) 644-6206 Fax: (510) 540-5358**

SPECIAL BOARD OF EDUCATION – MEETING AGENDA*

Tuesday, September 11, 2007

Call to Order The Presiding Officer will call the Meeting to Order at
6:30 p.m. for Public Session; after conclusion of Public Session,
Board will recess to Closed Session

Roll Call

Members Present:

Joaquin J. Rivera, President
John Selawsky, Vice President
Karen Hemphill, Director
Shirley Issel, Director
Nancy Riddle, Director

Administration:

Superintendent Michele Lawrence, Secretary
Javetta Robinson, Deputy Superintendent
Neil Smith, Assistant Superintendent of Educational Services
Lisa Udell, Assistant Superintendent of Human Resources

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
Future Superintendent Contractual Parameters
- f) Liability Claims
- g) Property Acquisition

* Board agenda posted on District website: www.berkeley.k12.ca.us

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

CALL TO ORDER

Approve the Special Meeting Agenda of September 11, 2007

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

ACTION ITEM

This item is presented for action at this time. It may have been reviewed at a previous meeting.

General Services

1.1-A
Approve Contract with Leadership Associates

Staff Recommendation:
Approve contract with Leadership Associates for the purposes of recruitment, retention, and contract development for the position of Superintendent

CONFERENCE ITEM

This item is submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

General Services

1.1-CF
Discussion with consultants from Leadership Associates

Staff Recommendation:
Engage in discussion to clarify characteristics and attributes sought in the recruitment of new Superintendent. Discuss timelines and activities

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action by the Board.

Schedule of Board of Education Meetings for 2007

September 19
October 10
October 24

November 14
November 28 – **CANCELLED**
December 12 - **organizational**

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Michele Lawrence, Superintendent
DATE: September 11, 2007
SUBJ: Approve Contract with Leadership Associates

BACKGROUND INFORMATION

As you know, selecting a superintendent is one of the most important responsibilities of a Board of Education and should be undertaken with great care. Consequently, the firm of Leadership Associates, who were used in the search process for my post, has again been retained to begin the search for a new superintendent. The Board was satisfied with the broad scope of services they provided during my recruitment process.

Leadership Associates assists the Board with the entire recruitment process. They gather community and staff input, summarize the input received from individuals and groups, and select the finalists. The firm provides extensive, in-depth background checks, and will coordinate all search logistics necessary to a successful conclusion. A suggested timeline for the superintendent search is incorporated as a part of this document, and their proposal is included under separate cover.

POLICY/CODE

None

FISCAL IMPACT

\$29,500

STAFF RECOMMENDATION

Approve the contract with Leadership Associates

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Michele Lawrence, Superintendent
DATE: September 11, 2007
SUBJ: Discussion with Consultants from Leadership Associates

BACKGROUND INFORMATION

After approval of the contract with Leadership Associates to recruit a new superintendent, a discussion will take place to clarify protocols, characteristics sought in the next superintendent, the individuals and groups from which they should seek input, contract parameters for the new superintendent, timelines, and any other relevant matters.

CODE

None

FISCAL IMPACT

None

STAFF RECOMMENDATION

Discussion with consultants from Leadership Associates