

**Berkeley Unified School District  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358**

**BOARD OF EDUCATION – MEETING AGENDA\***

Wednesday, September 19, 2007

Call to Order           The Presiding Officer will call the Meeting to Order at  
**6:30 p.m.**, recess to Closed Session at **6:35 p.m.** and reconvene  
in Public Session by **7:30 p.m.**

Roll Call

Members Present:

Joaquin J. Rivera, President  
John Selawsky, Vice President  
Karen Hemphill, Director  
Shirley Issel, Director  
Nancy Riddle, Director  
Rio Bauce, Student Director\*\*

Administration:       Superintendent Michele Lawrence, Secretary  
Javetta Robinson, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational Services  
Lisa Udell, Assistant Superintendent of Human Resources\_

Prior to Closed Session, as necessary, staff/employee comments are taken per  
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and  
54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions  
**Student Case No. 0506-03-060891**  
**Student Case No. 0506-21-012191**  
**Student Case No. 0506-47-083192**
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

**CALL TO ORDER**

**Report Closed Session actions**

Approve the Regular Meeting Agenda of September 19, 2007

**Teaching and Learning Presentation**

Student Court report presented by Alejandro Ramos – BHS Vice Principal

**PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Merit Commission Report  
Union Representatives' Reports  
Superintendent's Report  
Board Members' Reports

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

**PAGE**

**Personnel Services**

2.1-C Approval of Personnel Report	<u>Staff Recommendation:</u> Approve Personnel Report No. 07-15 indicating changes in personnel status by Berkeley employees throughout the District	<b>7</b>
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**Educational Services**

3.1-C Approval of Berkeley High School Textbook	<u>Staff Recommendation:</u> Approve adoption of <i>Latin for America</i> textbook for use at Berkeley High School	<b>13</b>
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3.2-C Approval and Ratification of Overnight Field Trip	<u>Staff Recommendation:</u> Approve and ratify the overnight field trip in accordance with District policies	<b>14</b>
3.3-C Approval of Revised BHS BSEP Site Plan for 2007-08	<u>Staff Recommendation:</u> Approve the revised BSEP Site Plan for Berkeley High School	<b>15</b>
<b><u>Business Services</u></b>		
4.1-C Approval of Contracts/Purchase Orders	<u>Staff Recommendation:</u> Authorize the Purchasing Manager and/or Deputy Superintendent to execute contracts and purchase orders	<b>16</b>
4.2-C Approval of Listing of Warrants	<u>Staff Recommendation:</u> Approve the listing of warrants issued in August 2007	<b>20</b>
4.3-C Approval of Payroll Warrants	<u>Staff Recommendation:</u> Approve the payroll warrants issued in August 2007	<b>23</b>
4.4-C Approval of Resolution for Division of the State Architect Compliance Review	<u>Staff Recommendation:</u> Approve Resolution No. 08-07 attesting that the Transportation Building and structures shall not be used for school purposes	<b>26</b>
4.5-C Approval to Increase Contract for Architect Services for Jefferson Kitchen Project	<u>Staff Recommendation:</u> Approve increase of contract for architect services for the Jefferson Kitchen project	<b>28</b>
4.6-C Approval of Resolution to Adopt CHPS Standards for BUSD	<u>Staff Recommendation:</u> Approve Resolution No.08-08 to adopt Collaborative for High Performance Schools (CHPS) Standards Ratings System for green buildings for capital projects	<b>29</b>

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

**Business Services**

4.1-A Proposal to Create Workers Compensation Benefits Technician	<u>Staff Recommendation:</u> Approve the creation of a workers compensation benefits technician	<b>34</b>
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**CONFERENCE ITEMS**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action by the Board.

**General Services**

1.1-I Enrollment Report	<u>Staff Recommendation:</u> Receive report on enrollment as information	<b>36</b>
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1.2-I Recruitment Process for New Superintendent	<u>Staff Recommendation:</u> Receive schedule of meetings for superintendent search, timeline of recruitment process and letter from Board President Joaquin Rivera	<b>38</b>
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**Business Services**

4.1-I Oral Report on Governor’s 45-day revise to the State Budget	<u>Staff Recommendation:</u> Receive oral report on the Governor’s 45-day revise to the State Budget	<b>43</b>
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4.2-I Arborist Report	<u>Staff Recommendation:</u> Receive and accept Arborist Survey and Report of all mature trees in the District	<b>49</b>
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**ADDITIONAL ACTION ITEM**

Approve Minutes of 9-5-07

**EXTENDED PUBLIC TESTIMONY**

## **ANNOUNCEMENTS**

### **Schedule of Board of Education Meetings for 2007**

October 10  
October 24

November 14  
November 28 – **cancelled**  
December 12 - **organizational**

## **ADJOURNMENT**

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

### Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

### **WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

## **MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT**

### **MISSION STATEMENT**

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

### **VISION**

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

### **PERFORMANCE GOALS**

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**