

Berkeley Unified School District
Office of the Superintendent
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BOARD OF EDUCATION – MEETING AGENDA*

Wednesday, August 12, 2009

Call to Order The Presiding Officer will call the Meeting to Order at 6:00 pm, recess to Closed Session until and begin the regular meeting agenda at 7:30 pm

Roll Call

Members Present:

Nancy M. Riddle, President
Karen Hemphill, Vice President
Shirley Issel, Director
John T. Selawsky, Director/Clerk
Beatriz Leyva-Cutler, Director

Administration: Superintendent William Huyett, Secretary
 Javetta Cleveland, Deputy Superintendent
 Neil Smith, Assistant Superintendent of Educational Services
 Lisa van Thillo, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957. Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

a) Conference with Legal Counsel – Existing Litigation/Anticipated

b) Consideration of Student Expulsions

 Student Case No. 0708-06-011094

 Student Case No. 0809-14-011294

 Student Case No. 0809-15-041592

 Student Case No. 0809-30-062096

 Student Case No. 0708-25-082591

 Student Case No. 0809-20-061093

c) Collective Bargaining

d) Public Employee Discipline/Dismissal /Release/Evaluation

 Classified employees

e) Public Employment /Appointment

f) Liability Claims

g) Property Acquisition & Disposal

* Board agenda posted on District website: www.berkeley.k12.ca.us

 ** The Student Director does not attend Closed Session

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

REGULAR MEETING AGENDA

CALL TO ORDER

Report Closed Session actions

Approve Regular Meeting Agenda of August 12, 2009

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports
 Board Members' Reports
 Superintendent's Report

APPROVE CONSENT CALENDAR

CONSENT ITEMS

Personnel Services

2.1-C Personnel Recommendation	<u>Staff Recommendation:</u> Acceptance of Personnel Report No. 09-14	8
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Educational Services

3.1-C Berkeley High School Textbook Approval	<u>Staff Recommendation:</u> Approve Spanish textbook for Berkeley High School	19
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3.2-C Berkeley LEARNS Program fee schedule increase	<u>Staff Recommendation:</u> Approve fee schedule increase for Berkeley LEARNS Program	20
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3.3-C Approval of Overnight Field Trips	<u>Staff Recommendation:</u> Approve the overnight field trips consistent with District policies and instructional programs	24
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4.1-C Approval of Contracts and Purchase Orders for Services	<u>Staff Recommendation:</u> Authorize the Purchasing Manager and/or Deputy Superintendent to execute contracts and purchase orders	26
4.2-C Approval of Listing of Warrants issued in June 2009	<u>Staff Recommendation:</u> Approve the listing of warrants issued in June 2009	30
4.3-C Approval of Payroll Warrants issued in June and July 2009	<u>Staff Recommendation:</u> Approve payroll warrants issued in June and July 2009	33
4.4-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept donations and gifts to the District and request staff to extend letter of appreciation	36
4.5-C Ratification of Payments for the Special Education Department for FY 2008-09	<u>Staff Recommendation:</u> Approval of ratification of services for Special Education department for 2008-09	38
4.6-C Approval of Master Contracts for Non Public School Placements of Students for FY 2009-10	<u>Staff Recommendation:</u> Approval of master contract for placement of students in non-public schools for the Special Education Department for 2009- 2010 school year (separate cover)	39
4.7-C Approval of Contract with American Logistics for Non Public School Transportation thru December 31, 2009	<u>Staff Recommendation:</u> Approve contract for transportation for Special Education students for 2009-10	41
4.8-C Approval of Property Liability and Excess Workers' Compensation Insurance Premiums for FY 2009-10	<u>Staff Recommendation:</u> Approve continuance of contract with ASCIP and CSAC for FY 2009-10 for property and liability and excess workers' compensation insurance	51
4.9-C Approval of Contracts for Legal Services for the Berkeley Unified School District for FY 2009-10	<u>Staff Recommendation:</u> Approval of contracts for legal services for FY 2009-10]	53
4.10-C Approval of Memorandum of Agreement between Berkeley Unified School District and the Rosa Parks Collaborative for FY 2009-10	<u>Staff Recommendation:</u> Approve the Memorandum of Agreement between Berkeley Unified School District and the Rosa Parks Collaborative for FY 2009-10	60

4.11-C Staff Recommendation: **70**
Contract with Bay Area Coalition for
Equitable Schools (“BayCES”) Approve contract with Bay Area Coalition of
Equitable Schools (“BayCES”)

4.12-C Staff Recommendation: **84**
Approve Contract for BHS Evaluation of
Smaller Learning Communities Grant Approve contract for BHS Evaluation of
Smaller Learning Communities Grant

Facilities

5.1-C Staff Recommendation: **88**
Approval to Accept the Supply and
Installation of Stage Curtain at the
Community Theatre at Berkeley High
School Accept supply and installation of stage
Curtain at the Community Theatre at
Berkeley High School

5.2-C Staff Recommendation: **90**
Approval to Accept the Additional Fire
Alarm Upgrades for the C Building at
Berkeley High School Project Accept the additional fire alarm upgrades for
The C Building at Berkeley High School
Project

5.3-C Staff Recommendation: **92**
Approval of an Application to Apply for
QSCBS Grants Approve application to apply for QSCBS
Grants

5.4-C Staff Recommendation: **93**
Ratification of an Application to Apply
For CREBS Grants to Fund Solar Projects Ratification of an application to apply for
CREBS grants to fund solar projects

5.5-C Staff Recommendation: **94**
Approval to Accept the Six Relocatable
Classrooms and Toilet Building Accept the six relocatable classrooms and
toilet building

5.6-C Staff Recommendation: **96**
Approve an Increase of the Contract with
ITS, Inc. for Services Related to the
Transportation Project Approve an increase of the contract with
ITS, Inc. for services related to the
Transportation Project

CONFERENCE ITEMS

This item is submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

General Services

1.1-CF Board Member Recommendation: **97**
Report on Board Policy Subcommittee Review and discuss

Facilities

5.1-CF Capacity and Zones Report	<u>Staff Recommendation:</u> Discuss and provide feedback regarding capacity and zones report	99
5.2-CF Creation of a Committee to Review the Capital Needs of the District	<u>Staff Recommendation:</u> Approve creation of a committee to review the capital needs of the District	104

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

Personnel

2.1-I Employee Evaluation Report	<u>Staff Recommendation:</u> Review and accept evaluation report	106
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Educational Services

3.1-I Board Policy and AR regarding Complaint Procedures	<u>Staff Recommendation:</u> Accept as information, board policies and administrative regulations regarding district complaint procedures	108
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Business Services

4.1-I Monthly School Enrollment and Average Daily Attendance Summaries	<u>Staff Recommendation:</u> Receive and accept information on monthly school enrollment	120
4.2-I Impact of Service Reductions as a Result of Transportation Department Driver Layoffs; Walk Boundary Extension	<u>Staff Recommendation:</u> Receive information	145
4.3-I Update on the California State 2009-2010 Budget	<u>Staff Recommendation:</u> Receive information	148

Facilities

5.1-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive and accept facilities plan update	150
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5.2-I
Review of Schematic Design of the
Maintenance Facility

Staff Recommendation:
Review Schematic Design of Schematic
Design of the Maintenance Facility as
Information

155

UPCOMING BOARD MEETINGS

September 9
September 23
October 14

October 28
November 18
December 9

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM please fill in a REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for PUBLIC TESTIMONY.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum
2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child
3. Establish and maintain the culture and governance necessary to support an environment conducive to learning

STRATEGIES TO CLOSE THE ACHIEVEMENT GAP

- A. Continue to build and implement a pre-K-12 comprehensive and aligned system of core curriculum, instruction, assessment and intervention
- B. Strengthen the ability of BUSD staff to educate a diverse student body
- C. Partner meaningfully with parents pre-K to 12
- D. Prepare pre-school children for success in elementary school
- E. Attract, support and retain teachers and administrators of color