

**Berkeley Unified School District**  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358

**BOARD OF EDUCATION – MEETING AGENDA\***

Wednesday, September 23, 2009

Call to Order            The Presiding Officer will call the Meeting to Order at 6:00 pm, recess to Closed Session until and begin the regular meeting agenda at 7:30 pm

Roll Call

Members Present:

Nancy M. Riddle, President  
Karen Hemphill, Vice President  
Shirley Issel, Director  
John T. Selawsky, Director/Clerk  
Beatriz Leyva-Cutler, Director  
Valeria Gonzalez, Student Director

Administration:

Superintendent William Huyett, Secretary  
Javetta Cleveland, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational Services  
Lisa van Thillo, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957. Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions  
0809-46-122295  
0809-47-101296
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation  
Classified Employees
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition & Disposal  
Hillside

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

*The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206*

## **REGULAR MEETING AGENDA**

### **CALL TO ORDER**

Report Closed Session actions

### **Approve Regular Meeting Agenda of September 23, 2009**

### **TEACHING and LEARNING**

Secondary School Music Programs: Suzanne McCulloch, Program Supervisor, Visual & Performing Arts

### **RECOGNITION**

Margaret Rowland

### **PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports  
Board Members' Reports  
Superintendent's Report

### **APPROVE CONSENT CALENDAR**

### **CONSENT ITEMS**

#### **General Services**

1.1-C  
Resolution No. 10-08  
in Support of Walk and Roll to  
School and Work Day, October 7, 2009  
and designating each subsequent first  
Wednesday of the month as Walk and Roll  
to School and Work Day

Board Member Recommendation:  
Approve Resolution in Support of Walk and  
Roll to School and Work Day

**8**

**Personnel Services**

2.1-C Personnel Recommendation	<u>Staff Recommendation:</u> Acceptance of Personnel Report No. 09-16	<b>10</b>
2.2-C Approval of Additional Administrative Assistant classified position	<u>Staff Recommendation:</u> Approve the creation of a new Administrative Assistant position at Extended Learning	<b>19</b>

**Educational Services**

3.1-C Approval of Overnight Field Trips	<u>Staff Recommendation:</u> Approve the overnight field trips consistent with District policies and instructional programs	<b>20</b>
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**Business Services**

4,1-C Approval of Contracts and Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Purchasing Manager or Deputy Superintendent to execute contracts and purchase orders	<b>22</b>
4.2-C Approval of Listing of Warrants issued in August 2009	<u>Staff Recommendation:</u> Approve the listing of warrants issued in August 2009	<b>24</b>
4.3-C Approval of Payroll Warrants issued in August 2009	<u>Staff Recommendation:</u> Approve payroll warrants issued in August 2009	<b>27</b>
4.4-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept the donations and gifts to the District and request staff to extend letter of appreciation	<b>30</b>
4.5-C Memorandum of Understanding Between Patten University and BUSD – Intern Teaching Experience	<u>Staff Recommendation:</u> Approve MOU between Patten University and BUSD	<b>32</b>

**Facilities**

5.1-C Approval to Accept the Resurfacing of Wood Floors at Multiple Sites	<u>Staff Recommendation:</u> Accept the resurfacing of wood floors at multiple sites	<b>38</b>
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## **ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting

### **Educational Services**

3.1-A Revised Board Policy on Grades/Evaluation of Student Achievement	<u>Staff Recommendation:</u> Approve the revised Board Policy on Grades/Evaluation of Student Achievement	<b>40</b>
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3.2-A New Textbooks for Spanish and Music at BHS	<u>Staff Recommendation:</u> Approve the new textbooks for adoption	<b>43</b>
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### **8:15 PM**

#### **OPEN PUBLIC HEARING ON Item 3.3-A – Resolution for Grades K-12 Textbook and Instructional Materials Compliance**

#### **CLOSE PUBLIC HEARING**

3.3-A Resolution for Grades K-12 Textbook and Instructional Materials Compliance	<u>Staff Recommendation:</u> Approve the Resolution for Grades K-12 textbook and instructional materials compliance	<b>45</b>
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### **CONFERENCE ITEM**

This item is submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

### **Facilities**

5.1-CF Capacity and Zones Report	<u>Staff Recommendation:</u> Discuss and provide feedback regarding Capacity and Zones report ( <b>separate cover</b> )	<b>47</b>
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### **INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

### **Educational Services**

<b>8:30 pm</b> 3.1-I Accountability Progress Report	<u>Staff Recommendation:</u> Receive the Accountability Progress Report, which includes both AYP and API reports for information	<b>51</b>
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3.2-I English Learner Accountability	<u>Staff Recommendation:</u> Receive the English Learner Accountability report for information	<b>60</b>
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**Business Services**

4.1-I Enrollment Report	<u>Staff Recommendation:</u> Receive Enrollment report as information	<b>64</b>
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**Facilities**

5.1-I BB Financial Update Report	<u>Staff Recommendation:</u> Receive BB financial report that updates BB expenditure for FY 2009	<b>66</b>
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5.2-I Maintenance and Measure BB Update	<u>Staff Recommendation:</u> Receive and accept Maintenance and Measure BB Update as information	<b>69</b>
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5.3-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive and accept Facilities Plan Update	<b>72</b>
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5.4-I Facilities Construction Financial Update	<u>Staff Recommendation:</u> Receive and accept Facilities Construction Financial Update	<b>76</b>
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**ADDITIONAL ACTION ITEMS**

Approve Minutes of:

- 6-10-09
- 6-17-09
- 6-24-09
- 8-12-09
- 8-26-09
- 9-9-09

**UPCOMING BOARD MEETINGS**

September 30 – study session  
October 14  
October 28

November 18  
December 9

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM please fill in a REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for PUBLIC TESTIMONY.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

## MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

### MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

### VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

### PERFORMANCE GOALS

1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum
2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child
3. Establish and maintain the culture and governance necessary to support an environment conducive to learning

### STRATEGIES TO CLOSE THE ACHIEVEMENT GAP

- A. Continue to build and implement a pre-K-12 comprehensive and aligned system of core curriculum, instruction, assessment and intervention
- B. Strengthen the ability of BUSD staff to educate a diverse student body
- C. Partner meaningfully with parents pre-K to 12
- D. Prepare pre-school children for success in elementary school
- E. Attract, support and retain teachers and administrators of color