

**Berkeley Unified School District**  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358  
**BOARD OF EDUCATION – MEETING AGENDA\***  
Wednesday, November 18, 2009

Call to Order           The Presiding Officer will call the Meeting to Order at 6:00 pm, recess to Closed Session and convene in public session by 7:30 pm

Roll Call

Members Present:

Nancy M. Riddle, President  
Karen Hemphill, Vice President  
Shirley Issel, Director  
John T. Selawsky, Director/Clerk  
Beatriz Leyva-Cutler, Director  
Valeria Gonzalez, Student Director

Administration:

Superintendent William Huyett, Secretary  
Javetta Cleveland, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational Services  
Lisa van Thillo, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957. Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation  
    Superintendent’s Contract and Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition & Disposal

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

*The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent’s Office 48 hours prior to the meeting at 510-644-6206*

## **REGULAR MEETING AGENDA**

### **CALL TO ORDER**

Report Closed Session actions

### **Approve Regular Meeting Agenda of November 18, 2009**

### **TEACHING and LEARNING**

Julianna Sikes, Principal, Thousand Oaks Elementary - Focusing on Literacy

### **RECOGNITION**

Margit Roos-Collins, Barbara Morita and Rosa Luevano for their volunteer efforts to prepare sites for emergencies

### **PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker.

Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports

Board Members' Reports

Superintendent's Report

## **APPROVE CONSENT CALENDAR**

### **CONSENT ITEMS**

#### **Personnel Services**

2.1-C Personnel Recommendations	<u>Staff Recommendation:</u> Acceptance of Personnel Report No. 09-19	<b>8</b>
2.2-C Ratification of Contract between BUSD and Local 21	<u>Staff Recommendation:</u> Ratify Agreement <b>(separate cover)</b>	<b>20</b>
2.3-C Ratification of Contract between BUSD and UBA	<u>Staff Recommendation:</u> Ratify Agreement <b>(separate cover)</b>	<b>21</b>
2.4-C Ratification of Contract between BUSD and Local 39	<u>Staff Recommendation:</u> Agreement <b>(separate cover)</b>	<b>22</b>

#### **Educational Services**

3.1-C Approval of Board Resolution and Contract between Berkeley Adult School and the Department of Rehabilitation	<u>Staff Recommendation:</u> Approve Board Resolution and the contract between Berkeley Adult School and the Department of Rehabilitation	<b>23</b>
3.2-C Approval of Overnight Field Trips	<u>Staff Recommendation:</u> Approve the overnight field trips consistent with District policies and instructional programs	<b>53</b>

#### **Business Services**

4.1-C Approval of Contracts	<u>Staff Recommendation:</u> Approve the contracts	<b>55</b>
4.2-C Approval of Listing of Warrants Issued in October 2009	<u>Staff Recommendation:</u> Approve the listing of warrants issued in October 2009	<b>56</b>
4.3-C Approval of Payroll Warrants issued in October 2009	<u>Staff Recommendation:</u> Approve the listing of payroll warrants issued in October 2009	<b>59</b>
4.4-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept the donations/gifts to the District and request staff extend letter of appreciation	<b>62</b>

4.5-C Approval to Hire Consultant for Sign Language Interpreters for the Special Education Department	<u>Staff Recommendation:</u> Approve contract with A Show of Hands agency as sign language interpreters for 2009-2010 school year	<b>64</b>
4.6-C Change to 403(b)/457 Plan Administration, Compliance and Remitter	<u>Staff Recommendation:</u> Approve Zuk Solutions and Great American Plan Administrators (GAPA) as the District's 403(b)/457 plan administration, compliance and remitter	<b>69</b>
4.7-C Board Approval for Parent Reimbursements for the Special Education Department	<u>Staff Recommendation:</u> Approve parent reimbursements as itemized for the Special Education Department.	<b>86</b>
4.8-C Approval of Agreement with Payflex	<u>Staff Recommendation</u> Approve agreement with Payflex	<b>87</b>
4.9-C Approval to Dispose of Surplus Textbooks	<u>Staff Recommendation:</u> Declare surplus and approve disposal of unusable instructional materials in accordance with California Education Code	<b>102</b>
4.10-C Approval to Declare Surplus Property and Authorize Disposal	<u>Staff Recommendation:</u> Declare items surplus and authorize disposal in accordance with California Education Code	<b>103</b>
4.11-C BTSA MOU	<u>Staff Recommendation:</u> Approve BTSA MOU for 2009-2010	<b>104</b>
<b><u>Facilities</u></b>		
5.1-C Approval to Accept the Field Replacement at Willard Middle School	<u>Staff Recommendation:</u> Accept the field replacement at Willard Middle School	<b>109</b>

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting

**General Services**

1.1-A  
Board Policies  
BB 9320, BP 5125, BP 5145.7 and BP  
6163.4

Staff Recommendation:  
Approve Board Bylaw and Board Policies

**111**

**Facilities**

5.1-A  
Approval of the Changes in the K-5 Zones

Staff Recommendation:  
Approve changes in the K-5 Zones

**128**

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

**Educational Services**

**8:15 pm**

3.1-I  
District K-8 Literacy and Math Assessment  
Report

Staff Recommendation:  
Accept District K-8 Literacy and Math  
Assessment Report for information

**131**

**8:30 pm**

3.2-I  
BHS RE-Design Proposal

Staff Recommendation:  
Accept BHS Re-Design Proposal for  
Information

**152**

3.3-I  
School Governance Council Diversity  
Report

Staff Recommendation:  
Accept School Governance Council  
Diversity Report for information

**153**

3.4-I  
Williams Case Settlement Quarterly Report

Staff Recommendation:  
Accept Williams Case Settlement  
Quarterly Report for information

**164**

**ADDITIONAL ACTION ITEM**

Approve Minutes of:  
October 28, 2009

**UPCOMING BOARD MEETINGS**

December 9  
December 16

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM please fill in a REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for PUBLIC TESTIMONY.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

## MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

### MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

### VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

### PERFORMANCE GOALS

1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum
2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child
3. Establish and maintain the culture and governance necessary to support an environment conducive to learning

### STRATEGIES TO CLOSE THE ACHIEVEMENT GAP

- A. Continue to build and implement a pre-K-12 comprehensive and aligned system of core curriculum, instruction, assessment and intervention
- B. Strengthen the ability of BUSD staff to educate a diverse student body
- C. Partner meaningfully with parents pre-K to 12
- D. Prepare pre-school children for success in elementary school
- E. Attract, support and retain teachers and administrators of color