

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

BOARD OF EDUCATION – MEETING AGENDA*
Wednesday, April 29, 2009

Call to Order The Presiding Officer will call the Meeting to Order at
6:00 pm, recess to Closed Session until and begin the
regular meeting agenda at **7:30 pm**

Roll Call

Members Present:

Nancy M. Riddle, President
Karen Hemphill, Vice President
Shirley Issel, Director
John T. Selawsky, Director/Clerk
Beatriz Leyva-Cutler, Director
Eve Shames ** - Student Director

Administration:

Superintendent William Huyett, Secretary
Javetta Cleveland, Deputy Superintendent
Neil Smith, Assistant Superintendent of Educational
Services
Cliff Wong, Acting Assistant Superintendent of Human
Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957. Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
 Claim #NB199156-D7
- g) Property Acquisition & Disposal

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

REGULAR MEETING AGENDA

CALL TO ORDER

Report Closed Session actions

Approve Regular Meeting Agenda of April 29, 2009

TEACHING AND LEARNING

Overview of the Autism Classrooms: Kathy Hatzke Principal, Rosa Parks and Sher Holmes, elementary teacher

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports
Board Members' Reports
Superintendent's Report

APPROVE CONSENT CALENDAR

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

1.1-C
Approval of Resolution in Support of AB 363

Staff Recommendation: **7**
Approve Resolution No. 09-50 in Support of AB 363, funding for solar schools

Personnel

2.1-C
Approval of Personnel Report

Staff Recommendation: **9**
Accept Personnel Report No. 09-08 which tracks personnel changes throughout the District

2.2-C
Approval of Sunshine of Annual Contract Reopeners between BUSD and BCCE

Staff Recommendation: **13**
Review proposals and instruct Human Resources staff to schedule reopener negotiations with BCCE

Educational Services

3.1-C Approval of Overnight Field Trips	<u>Staff Recommendation:</u> Approve the overnight field trips consistent with District policies and instructional programs	15
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Business Services

4.1-C Approval of Contracts and Purchase Orders	<u>Staff Recommendation:</u> Authorize the Purchasing Manager or Deputy Superintendent to execute contracts and purchase orders	19
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4.2-C Approval of Listing of Warrants Issued in March 2009	<u>Staff Recommendation:</u> Approve the listing of warrants issued in March 2009	20
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4.3-C Approval of Payroll Warrants Issued in March 2009	<u>Staff Recommendation:</u> Approve payroll warrants issued in March 2009	23
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4.4-C Acceptance of Gifts and Donations to the District	<u>Staff Recommendation:</u> Accept the donations and gifts to the District and request staff to extend letter of appreciation	26
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4.5-C Resolution Authorizing the Issuance and Sale of not to Exceed \$17,779,222.55 million of Bonds of the Berkeley Unified School District	<u>Staff Recommendation:</u> Approve Resolution	27
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4.6-C Ratification to Reimburse Parents for Special Education Services Provided to Their Students	<u>Staff Recommendation</u> Approve the various parent settlements and/or reimbursements	66
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4.7-C Approval of Memorandums of Understanding and Contract for Professional Development in K-8 Math	<u>Staff Recommendation:</u> Approve memorandums of understanding and contract for professional development in K-8 math	67
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Facilities **69**

5.1-C Approval to Award the Bid for the Fire Alarm Upgrade at the C Building at BHS	<u>Staff Recommendation:</u> Approve bid for the fire alarm upgrade at the C Building at BHS	
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5.2-C	<u>Staff Recommendation:</u>	71
Approval to Award the Bid for the Replacement Curtain at the Berkeley Community Theatre	Approve bid for the replacement of the stage curtain at the Berkeley Community Theatre	

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Facilities

5.1-A	<u>Staff Recommendation:</u>	73
Approve Process to Examine Capacity at K-5 Schools and Possible Zone Modifications	Approve process to examine capacity at K-5 schools and possible Zone modifications	
5.2-A	<u>Staff Recommendation:</u>	75
Approve Facilities Initiatives	Approve facilities initiatives	
5.3-A	<u>Staff Recommendation</u>	77
Approve Recommendation for City to Proceed with Environmental Analysis of the Plan for Pools in the City of Berkeley	Approve recommendation for City to Proceed with Environmental Analysis of the Plan for Pools in the City of Berkeley	

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

Personnel Services

2.1-I	<u>Staff Recommendation:</u>	80
Personnel Commission Proposed Budget	Receive for review and information the Personnel Commission Proposed Budget	

Educational Services

3.1-I	<u>Staff Recommendation:</u>	82
R-30 Report	Accept R-30 Language Census Report for information	
3.2-I	<u>Staff Recommendation:</u>	84
SNOR Report	Accept Student National Origin Report (SNOR) for information	

3.3-I
Plan to Close the Achievement Gap

Staff Recommendation:
Accept the 2009-2010 Plan to Close
the Achievement Gap for
information

86

Facilities

5.1-I
Facilities Plan Update

Staff Recommendation:
Receive and accept facilities plan
update

133

**EXTENDED PUBLIC TESTIMONY
ADJOURNMENT**

Board of Education Meeting Dates for 2009

May 13	September 9
May 27	September 23
June 10	October 14
June 17	October 28
June 24	November 18
August 12	December 9 - org

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum
2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child
3. Establish and maintain the culture and governance necessary to support an environment conducive to learning

STRATEGIES TO CLOSE THE ACHIEVEMENT GAP

- A. Continue to build and implement a pre-K-12 comprehensive and aligned system of core curriculum, instruction, assessment and intervention
- B. Strengthen the ability of BUSD staff to educate a diverse student body
- C. Partner meaningfully with parents pre-K to 12
- D. Prepare pre-school children for success in elementary school
- E. Attract, support and retain teachers and administrators of color

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Bill Huyett, Superintendent
DATE: April 29, 2009
SUBJECT: Resolution in Support of AB 363

BACKGROUND INFORMATION

This bill is intended to make the purchase and installation of photovoltaic systems cost-neutral for school districts by making loans at an interest rate no higher than 1.5% available to school districts using moneys and interest generated by the energy settlement agreement between the State of California and The Williams Companies, Inc. and Williams Energy Marketing & Trading Company, received for energy efficiency retrofit of schools. The Settlement, reached in 2002 with the Attorney General's office, directed that funds from this Settlement be used specifically for renewable energy systems and other energy efficiency improvements to benefit the state's public schools and other public buildings.

Williams Energy Settlement funds will be deposited in the State Energy Conservation Assistance Account and the program will be administered by California Energy Commission. School districts can purchase photovoltaic systems up to one megawatt per year and finance the purchase through low interest loans available to school districts. The payment made for any loan is made from the avoided electricity costs as a result of PV systems. WES funds would be available to public school districts regardless of other funds a district may be eligible for.

POLICY/CODE

None

FISCAL IMPACT

None

STAFF RECOMMENDATION

Approve Resolution No. 09-50 supporting AB 363.

BERKELEY UNIFIED SCHOOL DISTRICT

Resolution No. 09-50 in Support of AB 363 – Solar Schools

WHEREAS, this bill directs moneys and interest generated by the energy settlement agreement between the State of California and The Williams Companies, Inc. and Williams Energy Marketing & Trading Company, designated for energy efficiency retrofit of schools and public buildings, to be deposited into the State Energy Conservation Assistance Account for the purposes of providing loans to schools for the installation of solar energy systems; and

WHEREAS, public schools have shown a heightened interest in reducing their operating costs by cutting their energy expenses. Hundreds of school districts, representing the majority of California’s K-12 schools, often do not have the upfront capital and human resources to take advantage of the rebates and low cost financing that make these efficiency upgrades and renewable energy systems affordable; and

WHEREAS, this bill is intended to make the purchase and installation of photovoltaic systems cost-neutral for school districts by making loans at an interest rate no higher than 1.5% available to school districts using moneys and interest generated by the energy settlement agreement between the State of California and The Williams Companies, Inc. and Williams Energy Marketing & Trading Company, received for energy efficiency retrofit of schools. Williams Energy Settlement funds will be deposited in the State Energy Conservation Assistance Account and the program will be administered by California Energy Commission. School districts can purchase photovoltaic systems up to one megawatt per year and finance the purchase through low interest loans available to school districts. The payment made for any loan is made from the avoided electricity costs as a result of PV systems. WES funds would be available to public school districts regardless of other funds a district may be eligible for

THEREFORE, BE IT RESOLVED, that the Board of Education of Berkeley Unified School District supports AB 363 and approves Resolution No. to be transmitted to Senator Loni Hancock.

DATED: April 29, 2009

John T. Selawsky, Clerk
Board of Education

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Cliff Wong, Interim Assistant Superintendent, Human Resources
DATE: April 29, 2009
SUBJECT: APPROVAL OF HUMAN RESOURCES REPORT 09-08
 Following is Human Resources Report 09-08 which reports details of personnel assignments, employment, and terminations.

CERTIFICATED EMPLOYEES						
NAME	POSITION	LOCATION	BUDGET	FTE & SALARY	FROM	TO
<u>RETIREMENT</u>						
Rachel Star	Teacher	Adult School	General Fund		6/30/09	
<u>RESIGNATION</u>						
Joseph French	Teacher	BHS	General Fund	1.00 FTE	6/12/09	
<u>LEAVE OF ABSENCE</u>						
Caryn Chan	Teacher	BHS	General Fund	1.00 FTE	8/31/09	6/18/10
Amy Crawford	Teacher	BHS	General Fund	.60 FTE	8/31/09	6/18/10
Carol Dorf	Teacher	BHS	General Fund	.40 FTE	8/31/09	6/18/10
Leslie Tebbe-Pfister	Teacher	BHS	General Fund	.20 FTE	8/31/09	6/18/10
Carolyn Wilson-Scott	Teacher	BHS	General Fund	.60 FTE	8/31/09	6/18/10
<u>LEAVE OF ABSENCE - MEDICAL</u>						
Kimberly Beeson	Teacher	Thousand Oaks	General Fund	1.00 FTE	3/13/09	6/12/09

CLASSIFIED EMPLOYEES

NAME	POSITION	LOCATION	BUDGET	CLASS RANGE STEP	FTE & SALARY	FROM	TO
<u>FAMILY MEDICAL LEAVE WITH PAY</u>							
Crystal Williams	Clerical Specialist	King CDC	Child Care	42/4	1.0 FTE \$21.53 hr	1/23/09	3/31/09
<u>LEAVE OF ABSENCE WITHOUT PAY</u>							
Bruce Lohmann	Instructional Assistant (Special Education)	John Muir	Special Ed.	31/1	.80 FTE \$15.63 hr	4/13/09	4/17/09
<u>INTEGRATE SICK LEAVE WITH STATE DISABILITY</u>							
Crystal Williams	Clerical Specialist	King CDC	Child Care	42/4	1.0 FTE \$21.53 hr	4/1/09	4/30/09
<u>EXTENDED SICK LEAVE WITH 50% PAY</u>							
Emmet Moore	Custodian I	Thousand Oaks	General Fund	32/5	1.0 FTE \$17.29 hr	2/4/09	5/15/09
Crystal Williams	Clerical Specialist	King CDC	Child Care	42/4	1.0 FTE \$21.53 hr	5/1/09	5/20/09
<u>PERMANENT</u>							
Victor Alves	Delivery Driver	Nutrition Services	Child Nutrition	40/5	+.20 FTE \$21.06 hr	4/1/09	
Andrea Berry	Food Service Satellite Operator	John Muir	Child Nutrition	31/5	+.20 FTE \$16.87 hr	4/1/09	
Jeanette Byrd	Food Service Satellite Operator	Thousand Oaks	Child Nutrition	31/4	+.14 FTE \$16.06 hr	4/1/09	
Michael Dixon	Delivery Driver	Nutrition Services	Child Nutrition	40/5	+.20 FTE \$21.06 hr	4/1/09	
Bonita Everfield	Food Service Satellite Operator	Cragmont	Child Nutrition	31/5	+.14 FTE \$16.06 hr	4/1/09	
Nikkya Harris	Food Service Satellite Operator	Oxford	Child Nutrition	31/2	+.07 FTE \$14.54 hr	4/1/09	
Angelina Johnson	Food Service Satellite Operator	Arts Magnet	Child Nutrition	31/2	+.26 FTE \$14.54 hr	4/1/09	
Willie Jones	Food Service Satellite Operator	B-Tech	Child Nutrition	31/5	+.20 FTE \$16.06 hr	4/1/09	
<u>PROBATIONARY</u>							
Elizabeth James	Program Assistant	Berkeley High	General Fund	50/1	.50 FTE \$22.64 hr	4/1/09	9/30/09
Eda Levenson	Health Education Assistant	B-Tech	21 st Century	50/1	.47 FTE \$22.64 hr	4/1/09	12/18/09

CLASSIFIED EMPLOYEES

NAME	POSITION	LOCATION	BUDGET	CLASS RANGE STEP	FTE & SALARY	FROM	TO
<u>AVAILABLE SUBSTITUTES</u>							
Kelly Hopkins	Food Service Assistant	Nutrition Services	Child Nutrition	N/A	NTE 7.5 hrs/day \$12.24 hr	3/27/09	6/12/09
Nolan Satterfield	Food Service Assistant	Nutrition Services	Child Nutrition	N/A	NTE 7.5 hrs/day \$12.24 hr	3/27/09	6/12/09
Sharon Lyles	Food Service Assistant	Nutrition Services	Child Nutrition	N/A	NTE 7.5 hrs/day \$12.24 hr	3/27/09	6/12/09
<u>TEMPORARY/HOURLY/LIMITED TERM</u>							
David Barba	Tutor	Rosa Parks	BSEP	N/A	15 hrs/wk \$12.54 hr	2/1/09	6/12/09
Terrell Boone	Tutor	John Muir	Eng. Lang.	N/A	15 hrs/wk \$12.54 hr	1/20/09	6/12/09
Elizabeth Bolorinos	Tutor	Berkeley High	BSEP	N/A	20 hrs/wk \$12.54 hr	2/9/09	6/12/09
Martin Brecht	Noon Director	Malcolm X	General Fund	N/A	180 total hrs \$12.54 hr	12/1/08	6/12/09
Martin Brecht	School Service Assistant	Malcolm X	Donation	31/1	1.5 hrs/day \$15.24 hr	2/9/09	6/12/09
Brittney Coney	Instructional Tech.	John Muir	After School	34/2	8 hrs/wk \$16.01 hr	1/1/09	6/12/09
Julia Cross	Tutor	Tobacco Prevention	TUPR	N/A	80 total hrs \$12.54 hr	2/5/09	6/12/09
Sandra Estes	Instructional Tech. (After School)	Cragmont	LRN SAFE	34/1	5 hrs/wk \$15.24 hr	2/24/09	6/12/09
Emmanuelle Furst	Tutor	Berkeley High	BSEP	N/A	20 hrs/wk \$12.54 hr	3/27/09	5/20/09
Brenda Herrera	Student Worker	Thousand Oaks	LRN SAFE	N/A	10 hrs/wk \$8.00 hr	3/29/09	6/12/09
Cindy Louie	Clerical Assistant	Business Services	BOND REST	30/1	37.5 total hrs \$13.80 hr	3/4/09	3/13/09
Ida McBay	Instructional Assistant	Malcolm X	Intervention/ SCH LIB	29/5	75 total hrs \$16.40 hr	1/5/09	4/30/09
Aaron Norton-Buford	Student Worker (Workability)	Berkeley High	Special Ed.	N/A	15 hrs/wk \$8.00 hr	1/5/09	6/30/09

CLASSIFIED EMPLOYEES

NAME	POSITION	LOCATION	BUDGET	CLASS RANGE STEP	FTE & SALARY	FROM	TO
Veronica Orth	Instructional Tech. (After School)	LeConte/Rosa Parks/MX	Calif. Nut. Network	34/1	26 total hrs \$15.24 hr	3/1/09	6/12/09
Atillah Reese	Instructional Assistant	Malcolm X	Intervention/ SCH LIB	29/5	45 total hrs \$16.40 hr	1/5/09	4/30/09
Jose Reynaga	Tutor	Berkeley High	BSEP	N/A	20 hrs/wk \$12.54 hr	3/2/09	6/13/09
Alicia Rodarte	Student Worker	Thousand Oaks	LRN SAFE	N/A	10 hrs/wk \$8.00 hr	3/24/09	6/12/09
Daniel Salvador	Noon Director	Arts Magnet	Donations	N/A	7.5 hrs/wk \$12.54 hr	3/10/09	6/12/09
Kevin Sarat- Guzman	Student Worker	Thousand Oaks	LRN SAFE	N/A	10 hrs/wk \$8.00 hr	3/23/09	6/12/09
Shu Shang	Tutor	Berkeley High	BSEP	N/A	20 hrs/wk \$12.54 hr	2/9/09	5/19/09
Tiffany Singleton	Instructional Assistant	Malcolm X	Intervention/ SCH LIB	29/5	45 total hrs \$16.40 hr	1/5/09	4/30/09
Charnise Smith	Student Worker (Workability)	Berkeley High	Special Ed.	N/A	15 hrs/wk \$8.00 hr	1/5/09	6/30/09
Oliver Suttice	Instructional Tech. (After School)	Malcolm X	Intervention/ SCH LIB	34/4	45 total hrs \$17.68 hr	1/5/09	4/30/09
Simon Tiles	Instructional Assistant (Bilingual)	Rosa Parks/ LeConte/MX/ Longfellow	Calif. Nut. Network	29/1	30 total hrs \$13.48 hr	3/1/09	6/12/09
<u>STIPENDS</u>							
Manish Doshi	80% Assistant Coach (Girls Soccer)	Berkeley High	General Fund	N/A	\$1191.20	11/10/08	3/15/09
Ray Quides	Coach (Baseball)	King	21 st Century	N/A	\$600.00	3/2/09	4/30/09
Javon Stephens	Coach (Flag Football)	Le Conte	21 st Century	N/A	\$600.00	10/1/08	12/31/08
Travon Stephens	Coach (Flag Football)	Le Conte	21 st Century	N/A	\$600.00	10/1/08	12/31/08
Vincent Trahan	60% Assistant Coach (Boys Basketball)	Berkeley High	General Fund	N/A	\$1348.80	11/10/08	3/15/09

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Clifford Wong, Assistant Superintendent Human Resources
(Interim)
DATE: April 29, 2009
SUBJECT: "Sunshine" of annual contract reopeners between BUSD and BCCE

BACKGROUND INFORMATION

Article 23.4. of the Collective Bargaining Agreement between the Berkeley Unified School District and the Berkeley Council of Classified Employees contains the following language:

The parties agree to reopen the contract annually on wages, benefits, and two items each.

Given the provisions of the article above, both the District and BCCE are submitting and/or "sunshining" the areas of the contract that they will reopen for the 2008-2009 school year.

In a letter to the Superintendent dated April 7, 2009, BCCE President Paula Phillips notified the district that BCCE would reopen Article 16, Grievance Procedure as well as Article 17, Transfer. Subsequently, in a letter to BCCE dated April 24, 2009, the District revealed its intention to reopen on Article 11, Leaves, as well as Article 17, Transfer.

A copy of BCCE's letter is attached.

POLICY/CODE

Article 23.4 of the Collective Bargaining Agreement between BUSD and BCCE

FISCAL IMPACT

Unknown

STAFF RECOMMENDATION

Review proposals and instruct Human Resources staff to schedule reopener negotiations with BCCE.



**BERKELEY COUNCIL OF CLASSIFIED EMPLOYEES
AFT Local 6192, AFL-CIO**

April 7, 2009

William Huyett
Superintendent
Berkeley Unified School District
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180

Re: Sunshine Notice for 2008-09 Reopeners

Dear Mr. Huyett:

Section 23.4 of the collective bargaining agreement between BUSD and BCCE provides for annual re-openers on "wages, benefits, and two items each." As you know, the parties have reached an agreement on wages for 2008-09. BCCE intends to re-open on the following two additional items for 2008-09:

<u>Article</u>	<u>Subject</u>
16	Grievance procedure
17	Transfer

Please include this letter on the next school board agenda as notice of BCCE's initial proposals. Please contact me at (510) 540-5002 to schedule negotiation dates. Thank you.

Sincerely,

Paula Phillips
President

cc: Cliff Wong, Acting Assistant Superintendent, Human Resources

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: April 29, 2009
SUBJECT: Overnight Field Trip Requests

BACKGROUND INFORMATION

The following overnight field trips requests are being made:

NAQT National Championships, Chicago, IL, May 29 – 31, 2009.

Approve participation of six (6) Berkeley High School Quiz Bowl team members, one (1) teacher and two (2) other adults on a three-day, two-night field trip to Chicago, IL to participate in the National Academic Quiz Tournament (NAQT). The group will depart from the airport on Friday, May 29 at 8:00 a.m. and return on Sunday evening, May 31, 2009. The team earned its eligibility to compete with 192 other teams from across the United States by participating in local matches sponsored by the Bay Area Academic League and tournaments hosted by local schools and universities. Parents will be responsible for transportation to and from the airport. Students will travel to and from the event via commercial airline. The group will stay at the O'Hare Hyatt Hotel in gender specific accommodations where the event is being held. A Berkeley High School Development Grant, Quiz Bowl Team funds and Parent donations will pay for the cost of the trip. No student will be denied access based on ability to pay. Request by Vernon Walton, B.H.S. Vice Principal.

Southwest Region Junior Crew Championships, Rancho Cordova, CA, May 8 – 10, 2009.

Approve participation of seventy (70) Berkeley High School students, six (6) teachers and twenty (20) other adults on a three-day, two-night field trip to the Southwest Region Junior Crew Championships at Lake Natoma, Rancho Cordova, CA. The group will depart B.H.S. at 10:00 a.m. on Friday, May 8 and Return at 7:00 p.m. on Sunday, May 10, 2009. BUSD will coordinate charter bus transportation to the event, and parents will transport students home from the event. Hotels will be gender specific, with girls staying at the Hyatt Hotel and boys at the Sacramento Marriott, both in Rancho Cordova. The \$150 student cost is being paid by parent donations. No student will be denied access based on ability to pay. Requested by Kristin Glenchur, B.H.S. Vice Principal

Mosaic Project Camp, Napa, CA, May 11 – 15, 2009.

Approve participation of forty (40) fourth and fifth grade students, and two (2) teachers from Rosa Parks Elementary School on a five-day, four-night field trip to the Mosaic Project Camp, which provides a staff of trained adults to work with student groups. The group will depart Rosa Parks at 8:45 a.m. on Monday, May 11, and return on Friday, May 15 at 3:30 p.m. BUSD will provide transportation. This field trip will enable students to learn conflict resolution skills and engage in environmental studies. Students sleep in gender specific

cabins on the grounds. Parent contributions, PTA & School Governance funds will pay for the cost of the camp. No student will be denied access based on ability to pay. Requested by Kathy Hatzke, Rosa Parks Principal.

Petaluma Adobe Historic State Park, Petaluma, CA, May 12 - 13, 2009.

Approve participation of twenty-five (25) fourth grade students, one (1) teacher, and ten (10) other adults from Cragmont Elementary School on a two-day, one-night field trip to Petaluma Adobe Historic State Park. The group will depart Cragmont Elementary at 9:30 a.m. on Tuesday, May 12, and return at 11:30 a.m. on Wednesday, May 13, 2009. Students will participate in a living history program, experiencing examples of life and activities from the California Rancho Period. BUSD will provide transportation. Students and teachers will sleep clothed in sleeping bags in the Fandango Room. The cost of \$35 per student is being paid from parent donations. No student will be denied access based on ability to pay. Requested by Evelyn Bradley, Cragmont Principal.

Yosemite Valley, CA, May 13 -16, 2009.

Approve participation of twenty-eight (28) eighth grade Dual Immersion students, two (2) teachers, and three (3) other adults from Longfellow Middle School on a four-day, three-night field trip to Yosemite Valley, CA. The group will depart from the Emeryville Amtrak Station on Wednesday morning, May 13, and return at 10 p.m. on Saturday, May 16, 2009. Parents will transport students to and from the Amtrak station. Through the Yosemite Institute staff, Dual Immersion students will experience the natural beauty of Yosemite, and be provided interpersonal and physical challenges to promote their strong identity as a group as they prepare for their high school experience. Students will sleep in gender specific tent cabins. The cost for this trip is being paid by parent donations and fund raising. No student will be denied access based on ability to pay. Requested by Pat Saddler, Longfellow Principal.

University of California, Santa Cruz, CA, May 13 – 14, 2009.

Approve participation of fifty (50) eleventh-grade C.A.S. students, five (5) teachers, and one (1) other adult from Berkeley High School on a two-day, one-night field trip to the University of California, Santa Cruz, CA. The group will depart B.H.S. at 8:45 a.m. on Wednesday, May 13, and return at 3:00 p.m. on Thursday, May 14, 2009. C.A.S. Students will be on a two-day writing retreat to prepare their personal statements for the college application process and visit the U.C.S.C. campus. BUSD will provide transportation. Students will sleep in gender specific dormitories on the U.C. campus. Cost for the trip is being paid from Development Grant funds and parent donations. Substitutes will be paid from California Partnership Grant funds. No student will be denied access based on ability to pay. Requested by Uri Skowronski, BHS Vice Principal.

Mosaic Project Camp, Napa, CA, May 18 – 22, 2009.

Approve participation of twenty-eight (28) fourth grade students, one (1) teacher, and one (1) other adult from Jefferson Elementary School on a five-day, four-night field trip to the Mosaic Project Camp, which provides a staff of trained adults to work with student groups. The group will depart Jefferson at

8:30 a.m. on Monday, May 18, and return on Friday, May 22 at 3:00 p.m. BUSD will provide transportation. This field trip will enable students to learn social conflict resolution skills and engage in environmental studies. Students sleep in gender specific cabins on the grounds. The cost of this trip is being paid by parent fundraising. No student will be denied access based on ability to pay. Requested by Maggie Riddle, Jefferson Principal.

Anthony Chabot Hawk Ridge Camp, Castro Valley, CA, May 28 – 29, 2009. Approve participation of fifty (50) second grade students, ten (10) teachers, and ten (10) other adults from LeConte Elementary School on a two-day, one-night field trip to the Anthony Chabot Hawk Ridge Camp in Castro Valley, CA. The group will depart LeConte at 11:00 a.m. on Thursday, May 28, and return on Friday, May 29, at 1:30 p.m. BUSD will provide transportation. Students will study both Life and Earth Science and participate in community building. Students will sleep in gender specific tents with one adult in every tent. The cost for the trip is being paid by parent donations. No student will be denied access based on ability to pay. Requested by Cheryl Wilson, LeConte Principal.

Cazadero Performing Arts Music Camp, Cazadero, CA, May 29 – 31, 2009. Approve participation of one-hundred-ten (110) fifth grade students, eight (8) teachers, and fifteen (15) other adults from the Berkeley Unified School District on a three-day, two-night field trip to Cazadero Performing Arts Music Camp. The group will depart from Longfellow Middle School on Friday, May 29 at 9:00 a.m., and return Sunday afternoon on May 31, 2009. District buses provide transportation to the event. Parents will provide transportation home from the event. Students will learn new music to be played at the Sunday concert. High school students mentor and encourage elementary school students to continue their instruments. The weekend includes outdoor activities and poetry writing. Students sleep in gender specific tent cabins on the grounds. Parent donations and scholarships provide all funding. No student will be denied access based on ability to pay. Requested by Suzanne McCulloch, Program Supervisor, Visual and Performing Arts.

Pt. Reyes National Seashore, Pt. Reyes Station, CA, June 2 – 3, 2009. Approve participation of twenty-seven (27) sixth grade Dual-Immersion students, two (2) teachers, and two (2) other adults from Longfellow Middle School on a two-day, one-night field trip to the Pt. Reyes Youth Hostile at the Pt. Reyes National Sea Shore. The group will depart Longfellow at 9:30 a.m. on Tuesday, June 2, and return at 4:30 p.m. on Wednesday, June 3, 2009. BUSD will provide transportation. Students will participate in community building, hiking and ecological activities. Students sleep in separate, gender specific houses at the youth hostel. The cost for this trip is being paid from Berkeley Public Education funds, student fundraising and parent donations. No student will be denied access based on ability to pay. Requested by Pat Saddler, Longfellow Principal.

Lake Anza, Tilden Regional Park, Berkeley, CA, June 4 – 5, 2009. Approve participation of thirty-five (35) third grade students, two (2) teachers, and six (6) other adults from Washington Elementary on a two-day, one-night field trip to Lake Anza at Tilden Regional Park. The group will depart

Washington Elementary at 11:00 a.m. on Thursday, June 4, and return at 1:00 p.m. on Friday, June 5, 2009. BUSD will provide transportation. Students will learn about the natural habitat in the park, and build community through cooperative games. Students will sleep in gender specific tents supervised by teachers and parents. The cost of this trip, \$4.50 per student, is being paid with parent donations. No student will be denied access based on ability to pay. Requested by Rita Kimball, Washington Principal.

POLICY/CODE

Education Code, Section 35330
Board Policy 6153

FISCAL IMPACT

As indicated above.

STAFF RECOMMENDATION

Approve the overnight field trips consistent with the District Policies and instructional programs.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: April 29, 2009
SUBJECT: Approval of Contracts/Purchase Orders for Services
Contracts

BACKGROUND INFORMATION

The District contracts with consultants or independent contractors who can provide valuable and necessary specialized services not normally required on a continuing basis.

The following contract services are requested. Expenditures are within budget.

- 1 Lattice Graphics to provide print production of programs and tickets for Berkeley High School 2009 graduation. The cost will not exceed \$14,573. To be paid from General Fund Budget. Requested by Jim Slempp.

- 2 Increase in contract, PO 901442 to the Department of General Services to provide administrative law judges for administrative hearings for the Human Resources Department. The original purchase order in the amount of \$3,985 was issued on November 13, 2008. The additional amount requested is \$10,000 for a total amount of \$13,985. To be paid from General Fund Budget. Requested by Cliff Wong.

POLICY/CODE

Public Contract Code: 20111
Board Policy 3310

STAFF RECOMMENDATION

Approve the contracts with Consultants or Independent Contractors as submitted.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: April 29, 2009
SUBJECT: Approve Listing of Warrants issued in March 2009

BACKGROUND INFORMATION

Each month the District writes several checks to vendors for services provided and goods received. The checks are written against both the Restricted and Unrestricted General Fund. The summaries of warrants for the month of March 2009 are attached for the Board's review.

POLICY/CODE

Educational Code Section 41010 et seq.

FISCAL IMPACT

\$5,027,930.85 for the month of March 2009 from various funds.

STAFF RECOMMENDATION

Approve the monthly bill warrant lists for the month of March 2009.

BERKELEY UNIFIED SCHOOL DISTRICT

District Bill Warrant -- Accounting Department

BILL WARRANT FOR MARCH 2009

FUNDS	AMOUNT
GENERAL FUND	\$1,759,960.55
MEASURE BB FUND	\$129,738.26
ADULT FUND	\$18,484.62
CAFETERIA FUND	\$131,620.88
CHILD DEVELOPMENT FUND	\$2,259.59
MEASURE A+AA (BOND Fund)	\$1,118,296.35
SCHOOL ENRICHMENT FUNDS	\$80,665.69
SELF INSURANCE FUND	\$96,180.60
DEFERRED MAINTENANCE FUND	\$1,460.00
PAYROLL/BENEFITS CLEARING	\$1,584,180.03
MEASURE B FUND	\$7,223.99
COUNTY SCHOOL FACILITIES FUND	\$95,609.00
TRANS FUND	\$2,251.29
TOTAL DISTRICT BILL WARRANT	\$5,027,930.85

Approved by :

Pauline Follansbee, CPA
Director of Fiscal Services

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: April 29, 2009
SUBJECT: Receive and Approve Information on the Issuance of Payroll Warrants for Employee Services for March 2009.

BACKGROUND INFORMATION

On a regular basis, the Board receives information on the total amount paid employees during a month. The attached represents a summary of pay warrants from various funds for the month of March 2009.

POLICY/CODE

Educational Code 41010 ET Seq.

FISCAL IMPACT

\$6,566,548.13 for March 2009 from various funds.

STAFF RECOMMENDATION

Approve payroll payments made in March 2009.

**BERKELEY UNIFIED SCHOOL DISTRICT
DISTRICT PAYROLL – ACCOUNTING DEPARTMENT
March 2009**

<u>COMPUTER GENERATED</u>	<u>AMOUNTS</u>
GENERAL FUND	\$5,173,031.07
MEASURE BB FUND	\$168,192.60
BSEP SITE ENRICHMENT	\$7,933.54
BSEP Measure A	\$372,786.42
MEASURE B FUND	\$14,198.59
ADULT FUND	\$398,005.23
CAFETERIA FUND	\$130,471.82
CHILD DEVELOPMENT	\$274,528.35
Measure A+AA (Bond Fund)	\$15,858.41
SELF INS. FUND	\$11,542.10
TOTALS	\$6,566,548.13

APPROVED BY: _____ April 29, 2009
Pauline Follansbee, CPA
Director of Fiscal Services

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: April 29, 2009
SUBJECT: Acceptance of Gifts/Donations

BACKGROUND INFORMATION

The Board may accept and utilize on behalf of the District any bequests or gifts of money or property for a purpose deemed to be suited by the Board.

The following donations have been presented to the District:

1. King Middle School PTA donated \$540 to pay for substitutes for a 6th grade field trip at King Middle School.
2. Cynthia Kuo donated \$231 through the Wells Fargo Community Support annual employee giving campaign be utilized as needed.
3. Berkeley Arts Magnet PTA donated \$4,500 for instructional materials to Berkeley Arts Magnet School.

BOARD POLICY

BP 3290

FISCAL IMPACT

The District received a total of \$ 5,271 in donations.

STAFF RECOMMENDATION

Accept the donations/gifts to the District and request staff to extend letter of appreciation.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent (CBO)
DATE: April 29, 2009
SUBJECT: Resolution Number 09-43 Issuance and Sale of General Obligation Bonds in the Amount of \$17,774,222.

BACKGROUND INFORMATION

Two voter-approved general obligation bonds, a 1992 Authorization Serial Bonds (Measure A) in the amount of \$158 million and a 2000 Authorization Serial Bonds (Measure AA) in the amount of \$116.5 million, have provided the Berkeley Unified School District with funds to repair and upgrade its facilities over the years. These funds are collected through local property taxes over the years of the bonds. In order for the District to have upfront funds available to began and complete projects, the District periodically sells bonds on the Municipal Bond Market up to the amount established in the measures. The balance left to be sold on the 2000 Authorization Serial Bonds (Measure AA) is \$500,000 and the balance remaining on the 1992 Authorization Serial Bonds (Measure A) is 17,274,222.50. Staff is proposing that the board approve the issuance of general obligation bonds in the amount of \$17,774,222.00 to continue capital projects.

Subsequent to 1992/93, the tax rate to voters was at its highest of \$0.1728 per \$100 of assessed value in 2003/04. However, since that time the tax rate has mostly been below \$0.1500 per \$100. If the assessed value in the district does not grow this year because of loss of value and loss of real estate sales, some headwind definitely could be felt in higher tax rates, but by how much is unknown at this point. The County also has wide latitude in setting the levy, and they sometimes exercise it, setting rates higher or lower than projected by the District's financial advisor. The County taxed at a lower rate than the District financial advisor's model called for in 2008-2009; therefore, the District financial advisor's model projects a higher rate than \$0.1500 per \$100 for 2009-2010 to compensate, but the County may well actually tax at a lower level again in 2009/2010, unless significant decline in assessed value should occur and compel the County to tax at higher rate. Whatever the County does, our goal is to try to keep the rate less than \$0.1500 per \$100 for future years. See attached table of general obligation bond assessed values and tax rates.

POLICY/CODE

Education Code 15150

FISCAL IMPACT

The proceeds in the amount of approximately \$17.8 Million will be deposited into the Building Fund. Cost of issuance will be funded from the proceeds of the bond sale. Bond Counsel will be Orrick, Harrington & Sutcliff, LLP at a fee of not to exceed \$33,500. The cost for our Financial Advisors, KNN Public Finance (KNN), will not to exceed \$55,000 and other expenses will not exceed \$48,145. Retirement of Debt will be covered by property taxes as prescribed in Measure A and Measure AA. There is no impact on the General Fund of the District as a result of this resolution.

STAFF RECOMMENDATION

Approve Resolution No. 09-43 for the issuance of \$17,774,222 for the remaining balance in General Obligation Bonds for approved Measure A (1992) Authorization Serial Bonds) and Measure AA (2000 Authorization Serial Bonds).